

Report to Council

Subject: Annual Delivery Plan and Performance Reporting

Date: 10 June 2026

Author: Deputy Chief Executive and Monitoring Officer

Purpose

To update Council on the Annual Delivery Plan actions linked to the Council's Legacy Plan and to seek approval of minor changes to the Legacy Plan to reflect changes in performance and budget reporting.

Recommendation:

That Council:

- 1) Note the Annual Delivery Plan actions at Appendix 1
- 2) Approve minor changes to the Legacy Plan to reflect changes in reporting of performance and budget as detailed within the report

1 Background

- 1.1 In March 2026 as part of the Council's budget setting, Council adopted a new Gedling Legacy Plan which sets out the Council's priorities for the next two years as the organisation prepares for Local Government Reorganisation.
- 1.2 Sitting underneath the Gedling Legacy Plan is the Council's Annual Delivery Plan. The Annual Delivery Plan for 2026/27 sets out how the Council intends to deliver on year one of the Gedling Legacy Plan through more detailed actions which are underpinned by key performance indicators and milestones. The Annual Delivery Plan and associated actions provide the golden thread from the Legacy Plan to each service area to ensure the organisation is working towards the Council's key priorities at an operational level. The Annual Delivery Plan was approved by Cabinet in April 2026.
- 1.3 Updates on the actions, KPIs and milestones have previously been reported quarterly to Cabinet and Overview and Scrutiny committee. Often, quarterly reports are received by Overview and Scrutiny Committee some time after the quarter has ended which can make it difficult to provide up to date feedback.
- 1.4 Currently budget reporting is undertaken every 4 months to Cabinet and where

- 1.5 required Council. As part of governance improvements the Council has established a Budget, Performance and Risk Board to better align performance and budget monitoring with risk management, this board meets monthly to ensure more regular oversight and responsive performance, budget and risk management.
- 1.6 Cabinet agreed, as part of the Annual Delivery Plan process to align budget and performance reporting on a four monthly basis in order to ensure more detailed effective reporting in a more timely manner to relevant committees. This change in reporting requirements is not currently reflected in the Legacy Plan document which still references quarterly reporting of performance.
- 1.7 As part of the current review of the Council's Risk Management Strategy, reporting on risk will also, subject to review by Audit Committee and approval by Cabinet be aligning with budget and performance reporting on a four monthly basis. Risk management reports are taken to Audit and Overview and Scrutiny Committees.

2 Proposal

- 2.1 It is proposed that Council note the contents of the Annual Delivery Plan at Appendix 1 and agrees minor amendments to the Legacy Plan to reflect changes to reporting of performance from quarterly to four monthly. This alignment of budget and performance monitoring with increased oversight from the Budget, performance and Risk Board will ensure better, more timely and accurate reporting.
- 2.2 The final page of the Legacy Plan document under the heading "How we will measure our performance" currently states as follows:

"Progress update will be published via quarterly reporting"

It is proposed that Council approve the wording as follows:

"Progress update will be published via four monthly reporting"

3 Alternative Options

Members could determine not to approve the changes to the Legacy Plan to reflect performance reporting changes, however, four monthly reporting of budget has already been in place for some time and feedback from Overview and Scrutiny Committee was that more timely reporting of performance to Committees was preferred. Internal Audit have been advised of the proposed changes and had no objection to the change in approach.

4 Financial Implications

There are no financial implications arising out of this report.

5 Legal Implications

Changes to the Legacy Plan must be considered by Council as the adopting body. Performance reporting is an executive function hence reporting to Cabinet on an

ongoing four monthly basis.

6 Equalities Implications

An Equality impact Assessment was prepared for the Gedling Legacy Plan and is included in background papers.

7 Carbon Reduction/Environmental Sustainability Implications

A Carbon impact Assessment was prepared for the Gedling Legacy Plan and is included in background papers.

8 Appendices

Annual Delivery Plan 2026/27 – Appendix 1

9 Background papers

Cabinet report April 2026 – [Agenda for Cabinet on Thursday 23 April 2026, 2.00 pm | Gedling Borough Council](#) (item 104)

Council report March 2026 - [Agenda for Council on Wednesday 4 March 2026, 6.00 pm | Gedling Borough Council](#) (item 5)

10 Reasons for Recommendations

To ensure detailed, timely and accurate reporting on budget and performance.

11 Local Government Reorganisation (LGR)

The Legacy Plan has been prepared having regard to the Local Government Reorganisation process. The Annual Delivery Plan supports actions in preparation for LGR.

Statutory Officer approval

Approved by the Chief Financial Officer

Date:

Approved by the Monitoring Officer

Date: